



# BOARD MEETING 18.10.2022 – AGENDA

Venue: Trust Offices (Woodthorpe Primary School) at 6.00 pm

**Key**

|  |                                    |
|--|------------------------------------|
|  | Communication and routine business |
|  | Strategic direction                |

|     | <b>Item (time allocated)</b>   | <b>Item leader</b>        | <b>Purpose</b>    | <b>Paperwork</b>                                |
|-----|--|---------------------------|-------------------|---|
| 1.  | Welcome and Introductions (5)  | Chair                     | Information       | Attached  |
| 2.  | Apologies for Absence, Declarations of Interest and Changes to Business Interest Forms (5)   | Chair                     | Information       | Attached  |
| 3.  | CEO Update (15)  | CEO                       | Info / Discussion | Attached  |
| 4.  | Trust 3 Year Plan (30)   | CEO                       | Approval          | Attached  |
| 5.  | HR and Finance Strategic Issues (30)<br><ul style="list-style-type: none"> <li>- CFO Update</li> <li>- Academic Year 2022-23 way forward</li> <li>- Term time annual leave formulas</li> </ul> | HR Director / CFO / CEO   | Discussion        | Attached  |
| 6.  | Growth Strategy (30)   | CEO                       | Discussion        | Verbal  |
| 7.  | MAT Summary Evaluation   | CEO                       | Discussion        | Verbal  |
| 8.  | Safeguarding Dashboard   | Executive Assistant       | Information       | Attached  |
| 9.  | Health and Safety Overview   | CFO / Executive Assistant | Information       | Attached  |
| 10. | Member Meeting Report (5)  | Chair                     | Information       | Verbal  |
| 11. | Education & Standards Committee Report (10)  | Martyn Sibley             | Information       | Verbal  |
| 12. | Financial Update (10)<br><ul style="list-style-type: none"> <li>1) Year End Finance Update</li> <li>2) GAG Funding</li> <li>3) Reserves Policy</li> <li>4) Risk Register</li> </ul>            | CFO                       | Information       | Attached<br>Verbal<br>Attached<br>Decision Time |

|     |   |           |                      |                 |
|-----|---|-----------|----------------------|-----------------|
| 13. | Safeguarding (15)<br>1) Safeguarding Trustee Report<br>2) Safeguarding & Safety Working Group Report  | CEO       | Information          | Attached Verbal |
| 14. | Trustee Business (5)<br>1) Training<br>2) Sub Committee Membership and Trustee Roles  | Chair     | Information Approval | Attached Verbal |
| 15. | LGB Business (5)<br>1) Matters from LGBs<br>2) LGB Appointments and Resignations  | Chair     | Information Approval | Verbal Attached |
| 16. | Minutes of Trust Board meeting held on 5 July 2022 (5)  | Chair     | Approval             | Attached        |
| 17. | Matters Arising and Action Plan (5)   | Chair     | Information          | Attached        |
| 18. | Policies - to be approved unless questions raised prior to the meeting (0)<br>1) Education & Standards Cttee Terms of Reference<br>2) Finance & Audit Cttee Terms of Reference<br>3) Safeguarding & Safety Working Group Terms of Reference<br>4) Trustee Code of Conduct<br>5) Governance Manual<br><br>Policies – approved offline to be ratified at meeting (0)<br>1) Child Protection and Safeguarding Policy<br>2) Low Level Safeguarding Concerns Policy<br>3) Safer Recruitment Policy | CEO / CFO | Approval             | Decision Time   |
| 19. | Any Other Business - Items to Clerk before the meeting (5)  | Chair     |                      |                 |

Dates of Future Meetings:

- Education & Standards Committee – Tuesday 15<sup>th</sup> November 2022
- Finance & Audit Committee – Tuesday 29<sup>th</sup> November 2022
- Trust Board – Wednesday 7<sup>th</sup> December 2022

\* = Confidential Item

+ = Previously approved, no time allocated

Apologies for absence and any items for Any Other Business should be forwarded to:

Sophie Triffitt, Clerk to Trustees, Tel: 01904 554210 or email: [sophie.triffitt@york.gov.co.uk](mailto:sophie.triffitt@york.gov.co.uk)

