



BOARD MEETING 14.03.2023 – AGENDA

Venue: Trust Office, Woodthorpe Primary School at 6.00pm

Key

	Communication and routine business
	Strategic direction

	Item (time allocated)	Item leader	Purpose	Paperwork
1.	Welcome and Introductions (5)	Chair	Information	Attached
2.	Apologies for Absence, Declarations of Interest and Changes to Business Interest Forms (5)	Chair	Information	Attached
3.	Election of Chair and Vice Chair (5)	Clerk	Approval	Attached
4.	CEO Update (20)	CEO	Info / Discussion	Attached
5.	Staffing Update (5)	CEO	Discussion	Verbal
6.	Communications and Engagement Strategy (10)	CEO	Information	Attached
7.	Trust Improvement Plan (10)	CEO	Discussion	Attached
8.	Gender Pay Gap Information (10)	CFO	Information	Attached
9.	Safeguarding Update (10)	CEO / Exec Officer	Information	Attached
10.	SEND Report	CEO / Exec Officer	Information	Attached
11.	Estates and Health and Safety Update (10)	CEO / Exec Officer	Information	Attached
12.	School Resource Management Self-assessment	CFO	Information	Attached
13.	Financial Update (20) 1) Monitoring 2) Reserves Proposal 3) Risk Register	CFO	Information	Attached Attached Attached
14.	Trustee Business (5)		Information	Verbal

	<ol style="list-style-type: none"> 1) Recruitment 2) Ian Wiggins re-appointment (31/3/23) 3) Role of Link Trustees 	Chair Clerk CEO	Approval Discussion	Verbal Verbal
15.	LGB Business (5) <ol style="list-style-type: none"> 1) Governance Evening Update 2) Matters from LGBs 3) LGB Appointments and Resignations 	Chair	Information Approval	Verbal Verbal Attached
16.	Minutes of Trust Board meeting held on 31 January 2023 (5)	Chair	Approval	Attached
17.	Matters Arising and Action Plan (5)	Chair	Information	Attached
18.	Policies - to be approved unless questions raised prior to the meeting (0) <ol style="list-style-type: none"> 1) Accessibility Policy 2) SEND Policy The below policies had been approved electronically <ol style="list-style-type: none"> 1) Complaints Policy 2) Supporting Pupils with Medical Conditions Policy 3) Bereavement Guidelines 	CEO / CFO	Approval	Decision Time
19.	Any Other Business - Items to Clerk before the meeting (5)	Chair		

Dates of Future Meetings:

- Finance & Audit Committee – 21st March 2023 & 22nd March 2023
- Member – 27th March 2023
- Education & Standards Committee - 25th April 2023
- Trust Board – 16th May 2023
- Education & Standards Committee – 20th June 2023
- Finance & Audit Committee – 27th June 2023
- Trust Board – 4th July 2023

* = Confidential Item

+ = Previously approved, no time allocated

Apologies for absence and any items for Any Other Business should be forwarded to:

Sophie Triffitt, Clerk to Trustees, Tel: 01904 554210 or email: sophie.triffitt@york.gov.co.uk

