



Job Description

KEY INFORMATION	
Post title:	Teacher
Grade:	MPS/UPS
Responsible to:	Head of Department/Head of Faculty
Responsible for:	n/a

OVERALL PURPOSE OF JOB
In accordance with the School Teachers' Pay and Conditions Documents, the Teachers' Standards and the Trust's policies and procedures, adhere to and fulfil all professional responsibilities of a teacher.

MAIN DUTIES AND RESPONSIBILITIES	
1	Carry out the professional duties of a teacher in accordance with school and Trust policies, under the direction of your line manager/the Headteacher
2	Plan and teach well-structured, engaging lessons to assigned classes, developing and following plans, curriculum and schemes of work
3	Be responsible for pupil progress within assigned classes, using school systems to inform any support and strategies for improvement which may be required
4	Effectively and consistently manage behaviour in the classroom and around the school, using the school's Behaviour Policy appropriately
5	Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
6	Adapt teaching to respond to the strengths and needs of pupils, ensuring awareness of any SEND needs of pupils in assigned classes
7	Prepare and enter pupils as required for examinations or external assessment
8	Undertake the role of form tutor, supporting the pastoral development of pupils and offering support and guidance with regards to wellbeing and personal development
9	Develop and sustain knowledge of current educational practices and be responsible for own continuing professional development



10	Receive and act on feedback to build on strengths and improve personal performance
11	Communicate appropriately and effectively with key stakeholders, including staff, students, parents/carers and wider professional networks
12	Participate in appropriate meetings in relation to the role

GENERAL RESPONSIBILITIES	
1	Uphold professional standards for the role and follow all school and Trust policies and procedures.
2	Comply with Child Safeguarding Procedures and adhere to the Trust's Child Protection and Safeguarding Policy at all times.
3	Participate in performance management and take part in appropriate training and development activities.
4	Maintain confidentiality in all areas of work and process personal and sensitive information in accordance with relevant legislation.
5	Undertake other reasonable duties as requested, in accordance with the changing needs of the organisation.

Person Specification

All points are essential unless otherwise specified

Qualifications	
1	A good honours degree in a relevant subject, or equivalent
2	A professional teaching qualification and/or QTS or equivalent (e.g. QTLS)
3	<i>Further qualifications relevant to the role, for example a Master's in Education (desirable)</i>
Experience	
1	Relevant teaching experience across the 11-16 age range
2	Excellent classroom practitioner with evidence of excellent outcomes for students
3	Experience of using a broad range of data and information to inform planning and to help improve outcomes for students
Skills/Knowledge/Abilities	
1	Strong and secure subject knowledge, up to and including GCSE level, and enthusiasm for the subject
2	High expectations of self and others, including the ability to demonstrate exceptionally high expectations for all pupils, both personally and academically
3	Awareness of and ability to use a range of teaching and learning strategies for improving the learning and achievement of all pupils
4	Ability to use a range of ICT systems, including confidence in using standard computer packages (e.g. Microsoft suite, Google) and school-specific software
5	Ability to communicate effectively to a range of stakeholders, including pupils, staff, parents and others
Personal Attributes	
1	Strong personal and professional integrity, with resilience and ability to motivate self
2	Excellent personal organisation and a track record of timely delivery of tasks
3	Reflective practitioner with the capacity to challenge and address areas for personal development
4	Ability to work both independently and collaboratively as a member of a team
5	A commitment to equality and diversity



Safeguarding	
1	Demonstrate a commitment to safeguarding children and ensuring the welfare of children
2	Be able to remain calm, empathetic and treat all students with dignity and respect, even when faced with challenging behaviour
3	Satisfactory Enhanced DBS check